



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF LANDSCAPE ARCHITECTURE

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| PUBLIC MEETING MINUTES: | BOARD OF LANDSCAPE ARCHITECTURE |
| MEETING DATE AND TIME: | Thursday, November 10, 2016 at 9:00 a.m. |
| PLACE: | Conference Room B, Cannon Bldg, 861 Silver Lake Blvd Dover, DE 19904 |
| MINUTES APPROVED: | February 9, 2017 |

MEMBERS PRESENT

Jeff Clark, Professional Member
Timothy Metzner, Professional Member
Katherine Artigliere, Public Member

MEMBERS ABSENT

Julie Bruck, Professional Member
Mary Ann Whidby, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Lisa Smith, Administrative Specialist II

OTHERS PRESENT

There were no others present.

CALL TO ORDER

Mr. Clark called the meeting to order 9:03 a.m.

REVIEW OF MINUTES

The Board reviewed the minutes of the November 10, 2016 meeting. Mr. Metzner made a motion, seconded by Ms. Artigliere to approve the minutes as presented. By unanimous vote, the motion carried.

New Business

Ratification of Application(s) by Reciprocity

Mr. Clark made a motion, seconded by Mr. Metzner to ratify the applications for licensure by reciprocity for Brian Adams and William Walker. By unanimous vote, the motion carried.

Ratification of Certificate of Authorization

Mr. Metzner made a motion, seconded by Ms. Artigliere to ratify the Certificate of Authorization application for Vista Design, Inc. By unanimous vote, the motion carried.

Board Member Elections

Mr. Metzner made a motion, seconded by Ms. Artigliere to elect Mr. Clark as Board President.
Mr. Clark made a motion, seconded by Ms. Artigliere to elect Mr. Metzner as Secretary.
Mr. Metzner made a motion, seconded by Mr. Clark to elect Ms. Artigliere as Treasurer.

Review Reactivation Request- Anne Walters

The members of the Board reviewed the request and continuing education documents submitted by Anne Walters. Mr. Clark made a motion, seconded by Mr. Metzner to approve Ms. Walters for reactivation of her Delaware Landscape Architect license. By unanimous vote, the motion carried.

Unfinished Business

There was no unfinished business for the Board to review or discuss.

Other Business before the Board

There was no other business for the Board for discussion.

Public Comment

There was no public comment.

Next Meeting Date

The Board will hold the next scheduled meeting on May 11, 2017 at 9:00 a.m., in Conference Room "B" of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

Mr. Clark made a motion, seconded by Mr. Metzner to adjourn the meeting. The meeting was adjourned at 9:22 a.m.

Respectfully submitted,



Lisa Smith
Administrative Specialist II
Board of Landscape Architects